

THE TEXAS JOURNAL OF  
LITERACY EDUCATION



A PEER-REVIEWED JOURNAL PUBLISHED BY THE TEXAS ASSOCIATION FOR LITERACY EDUCATION  
Volume 5, Issue 1 - Summer 2017

ISSN 2374-7404 texasreaders.org ©Texas Association for Literacy Education

# CALL FOR EDITOR(S)

The *Texas Journal of Literacy Education (TJLE)* is seeking a new editorial team to begin a three-year term in October 2018. TJLE is peer-reviewed journal publishes original research and practical articles that relate to the literacy education. The first issue of volume 7 on July 1, 2019. The Editor (or Co-Editors) of *TJLE* is appointed by the Texas Association of Literacy Education.

## Preferred Qualifications

- Excellent oral and written communications skills
- Experience in conducting and writing research, sufficient to enable the individual to solicit and select research that will result in a high-quality publication that addresses the interest of the readership
- Prior editorial experience (extensive work on review boards could suffice) and the ability to assess content, quality of research design, grammar, and style and to work with authors to ensure TJLE content meets high editorial standards
- Strong organizational skills
- Ability to set and meet deadlines
- Experience in teaching and literacy education

## Duties and Responsibilities

- Deliver edited articles for each issue to the webmaster at least one week prior to publication date.
- Oversee the refereeing process. Read submitted manuscripts and reject papers that are clearly outside of the scope or quality expectations of the journal. Send manuscripts within the scope to at least two reviewers.
- Correspond in a timely manner with all contributors regarding acceptance, rewriting, or rejection of manuscripts.
- Supervise the editing of manuscripts according to APA Style (including rewriting, reorganizing, validating information in content, etc.).
- Promote the journal at related conferences.
- Collaborate with TALE to aggressively encourage the submission of high-quality content according to current issues and interests in the field and maintain and develop positive relationships with authors and potential authors.
- Answer questions and inquiries about the journal.
- Perform other relevant duties as needed.

**Application Instructions:** Please send a cover letter describing how the applicant's skills and experience meet the requirements for the position and a current curriculum vita. TALE will consider editorial teams or a sole editor. Send applications to [chaseyoung@shsu.edu](mailto:chaseyoung@shsu.edu)